

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held online
on Tuesday 3rd November 2020 at 7.00pm

The Chair welcomed all present to the November meeting of the Parish Council and reminded those present of the protocols for online meetings.

Present: Cllr Clarke (Chairman), Cllr Mr N Edmunds (Vice Chair), Cllr Taylor, Cllr Kelsey, Cllr Mrs T Edmunds, Cllr Lodomez, Cllr Howard, Cllr Harwood.

In Attendance: Lynn Clarke Clerk, Debbie-Ann Harvey-Bourne Administrator, Rev Paul Arthur, Cornwall Councillor Mr F Greenslade and one member of the public.

178/20 Apologies.

None.

179/20 Declarations of Interest.

None Declared. Cllr Clarke reminded those present that if any matter arises during the course of the meeting, advice should be sought from the Clerk and the Chairman before continuing.

180/20 Public Participation (to include Cornwall Councillors Report).

- a) **Public Participation:** Cllr Clarke asked those present if Item 13 could be forward to public participation to enable Rev Arthur to join the discussion. All in favour.

Item 13 Update on Remembrance Day event: Following a change Government Guidance and the new lockdown restriction due to be introduced this matter was discussed at Length. Cllr Howard and Rev Arthur agreed that some of the new regulations around hosting a remembrance day event were unclear, but the new regulations state that this is an exception to the new rules and it is possible for the smaller event to continue as planned. Cllr Clarke proposed that herself, Rev Arthur and the clerk finalise details via email / meeting. All Cllrs present in agreement.

Cornwall Councillors Report:

Cllr Greenslade did not provide a report for the meeting. The uncertainty of the ever-changing situation with the current pandemic and the proposed impacts of new restrictions were discussed.

181/20 To adopt the minutes of the Ordinary Council Meeting on Tuesday the 6th October 2020.

Resolved - To approve the minutes. Proposed by Cllr Mrs T Edmunds, seconded by Cllr Mrs Lodomez, Cllr Harwood abstained as not present at the meeting. All others present in favour.

182/20 To note the minutes from the following meetings and adopt the recommendations therein:

None

183/20 Matters Arising – Information only.

Quotations have not yet been received for the Hi-viz waistcoats.

A meeting has not yet been arranged to discuss the allotment survey.

Padlocks have been changed.

Cllr Recruitment post has been placed on social Media and a copy sent to the school to advertise the positions.

The 'Celebration of Christmas Trees' event has been cancelled.

184/20 agree the delegated decisions made over the past month

None

185/20 Clerks Report:

The clerk reiterated training attended during the SLCC Virtual National Conference.

Items reported over the past month: Graffiti on the bin on School Lane, Graffiti on the bin and road near the Church, Graffiti on the Gym equipment signage and broken glass in the children's play area.

Cllr Mrs T Edmunds informed that there were reports of fresh graffiti on the road near the Church.

186/20 To agree the purchase of a fireproof document storage unit for the clerks' home.

It was **Resolved** – To purchase the larger storage unit at a cost of £92.39. Proposed by Cllr Harwood, seconded by Cllr Kelsey, all in favour.

187/20 To Discuss the land at Hendra Prazey.

The clerk informed that there is a lot of bramble growth around the shed on the land which is encroaching on the neighbouring property. The shed itself needs to be checked to ensure that it is safe. Cllr Clarke and Cllr Mr N Edmunds will investigate over the weekend and report findings back to the Council. To be placed on the agenda for the next meeting.

188/20 To discuss the Remembrance Day arrangements

Discussed under Public Participation

189/20 To discuss and agree finance training from CALC.

It was **Resolved** that Cllr Clarke and Cllr Taylor will attend the training. **Action** clerk to book preferred dates.

190/20 To discuss and agree Councillor Training

The clerk informed of the Code of Conduct Training that has been circulated and the importance for all Councillors to attend. It was noted that due to this being held during the day it would not be possible for some Cllr's to attend. **Action** clerk to enquire about evening sessions.

The clerk reminded Cllr's about the Cllr Workbooks available in various topics. **Action** Clerk to email all Cllrs with the workbook list.

191/20 To discuss the provision of Enforcement Officers via a Service Level Agreement.

The clerk informed that neighbouring parishes have decided not to enter into a Service Level Agreement, therefore the cost of such an SLA would fall entirely to St Dennis.

Cllr Mr N Edmunds proposed that we carry on with the ad-hoc visits and reinvestigate later if required, seconded by Cllr Taylor all in favour.

192/20 To agree the cost of an eyesight test.

Resolved – To re-imburse the cost of a sight test of £24.50. Proposed by Cllr Mrs T Edmunds seconded by Cllr Taylor all in favour.

193/20 To agree the cost of a stamp system for marking St Dennis Parish Council Property.

Resolved – To purchase the stamp and Ink providing the ink is waterproof and of a permanent nature. Proposed by Cllr Mrs T Edmunds seconded by Cllr Taylor all in favour.

194/20 Reports from outside bodies.

Cllr Clarke attended the Local Planning conference report circulated via email.

195/20 Consultations and surveys received up to time of meeting

Climate Change Survey – Clerk to resend the email link.

Changes to the Planning System Consultation – Clerk to write to our local Member of Parliament and highlight concerns with the proposed changes.

Pavement Parking Consultation – Administrator to arrange a meeting to review the questions with Cllr Clarke, Cllr Kelsey, and Cllr Taylor.

196/20 Highways and Footpaths Matters

- a) Update on footpaths – Footpath 18 has been reported, concerns have been raised regarding fly tipping. Clerk informed that this is currently being reviewed by Cornwall Council.

Footpath 30; The barriers have been reported to Cornwall Council following complaints that a disability scooter would not fit through the gap. Cornwall Council to investigate.

Footpath between Manson Road and Hall Road have been reported to Ocean Housing for the same accessibility issues. Clerk awaiting an update.

Cllr Mr N Edmunds reported that the kissing gate in Gullys Lane has been removed.

Action – To be reported to Cornwall Council

- b) Highways Issues – The barriers at the top of Carne Hill have been reported to Cornwall Council they have inspected the area and informed that no action is required.

The issue with the school bus using Wellington Road has been reported to Cornwall Council. Email received to inform that the route will be changed.

Parking of vehicles obstructing the road were discussed. As there are no enforceable road markings issues such as this would need to be reported to the police when they occur. It is not a matter for the Parking Enforcement Team.

197/20 Grant Requests

None Received

198/20 Correspondence Received - To consider correspondence received at the time of the meeting to be tabled.

Email Received Covid-19 preventative behaviour and symptoms study public recruitment - noted

Buildings at risk Newsletter received- Noted

Email received regarding Local Electricity Bill Parliamentary Debate - Noted

Town and Parish Council Covid updates received - Noted

Population health global summit free virtual event - Noted

Climate Change working Group event 25th November - Noted

We're watching you Anti Dog Fouling Campaign – Article to be placed on the website for volunteers to help with this to be placed on the agenda for the next meeting.

199/20 Financial

a) To approve October's payments to creditors as circulated.

Cllr Mrs T Edmunds raised questions about 3 items on the schedule. The payment Schedule was then approved. Proposed by Cllr Mr N Edmunds seconded by Cllr Taylor all in favour.

Community Account					
CHQ No:	Name	Invoice Number	Cost	Reason	
DD	Sage	10496544	£8.40	Payroll software	
DD	Google Ireland	3796310770	£8.28	Secure email	
DD	Microsoft	E0300C18JY	£9.48	Software License September	
		14th Sept - 12th			
DP	Barclays Bank	Oct	£20.85	Bank Charges	
BACS	SeaDog It	3667	£19.95	Hosting Fee	
BACS	HMRC	October	£585.85	Tax & NI	
BACS	Wages	October	£2,720.59	Staff Costs	
DD	EDF Energy		£10.00	Monthly DD for public toilets	
BACS	Duchy Cemetery's Ltd	2098	£420.00	Interment fee	
BACS	Duchy Cemetery's Ltd	2099	£420.00	Interment fee	
BACS	Landscaping Glenn Humphries	12032	£802.80	Grass cutting Cemetery	
BACS	Landscaping	12033	£738.00	Grass Cutting Verges	
101033	Royal British Legion		£120.00	Donation	
BACS	SLCC	MEM232166	£161.00	Membership Fee	
BACS	GM Computers	112432	£14.40	Anti Virus admin laptop	
DD	ICO		£35.00	Data Protection Fee	
BACS	Central Cleaning	201559	£489.60	Cleaning Public Toilets	
BACS	ClayTAWC	1955	£6.00	Photocopying	
Total Spend for October			£6,590.20		

Playing Field

CHQ No:	Name	Invoice Number	Cost	Reason
		14th Sept - 12th		
DP	Barclays	Oct	£6.35	Bank Charges
BACS	Glenn Humphries	12034	£633.60	Grass Cutting
BACS	Hooded Talons	3	£140.00	Pest Control
BACS	John Richards Fencing	40706	£1,113.60	Fencing Playing Field Entrance
BACS	TP Tree Services	2371	£600.00	Tree removal
Total			£2,493.55	

Education Bursary Fund

CHQ No:	Name	Invoice Number	Cost	Reason
		14th Sept - 12th		
DP	Barclays	Oct	£7.75	Bank Charges
Total			£7.75	
Grand Total for the month			£5,785.06	

b) To approve the bank balances as at 30th September 2020.

Approved proposed by Cllr Mrs T Edmunds, seconded by Cllr Taylor, all in favour.

200/20 Items for the next agenda

None

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

201/20 Confidential items –

Staffing – Finance Training offered by CALC. Clerks attendance approved. Proposed by Cllr Taylor seconded by Cllr Howard all in favour

There being no other business to be transacted the Chairman closed the meeting at 20.40pm.

Signed: